



LIBRARY COMMISSION MINUTES

Regular Meeting of Tuesday, November 2, 2004
Los Altos Main Library
13 South San Antonio Road, Los Altos, 94022

ROLL CALL

Chairperson Thurber called the meeting to order at 5:40 p.m.

Present: Commissioners Gerich, McNaulty Winkler and Dr. Takle Quinn
Absent: Vice-Chair Iskow and Bob Johnson
Also Present: Community Librarian Cheryl Houts, County Librarian Melinda Cervantes, Friends of the Library, Donna Drako and City Staff Liaisons Donna Legge and Peggy Ford.

MINUTES

COMMISSIONER WINKLER MOVED, that the minutes of October 5, 2004 be approved with corrections. THE MOTION WAS SECONDED BY COMMISSIONER THURBER AND PASSED UNANIMOUSLY BY VOICE VOTE.

REPORTS

Cheryl Houts, Community Librarian

Cheryl started her report with a positive comment from a patron. The patron gave compliments and praise to the Los Altos Library for the volumes of books and resources available to community members despite budget cuts. She went on to say that she counts Los Altos Library as a blessing in this community. Cheryl announced past October events and library attractions including the conclusion of Monday Night bedtime story time at Woodland Library. She also shared various other October activities. Cheryl gave an update regarding the public access program (W2K). It is being piloted at Los Altos and Woodland Libraries. There have been a few problems, but these have been communicated to Veicon to solve them.

Melinda Cervantes, County Librarian

Melinda reported on the Commissioners Friends Forum which is to take place December 4th. She also reported on the grand reopening of the Cupertino Library which opened again on Saturday, Oct 30th to many customers. The library cost 25 million to build and boasts a 5,000 gallon aquarium. Melinda also reported on the March election results for 2004 and said that the JPA Board will

consider placing a new measure on either the May 3rd or June 7th ballot. Hopes are for a 50% voter turnout rate and more than the 67% yes votes needed to win if the May 3rd mail ballot is selected.

Donna Drako, Friends of the Library

Spoke and reminded everyone about the November 20th holiday book sale. The Friends of the Library donated \$10,000.00 recently, which will go towards new furnishing in the Los Altos Library.

LALE

Dr. Takle Quinn will continue to gather info as it becomes available.

BUSINESS

1. New City Staff Liaison

Staff Liaison Peggy Ford attended her first meeting of the Library Commission. Donna Legge attended as well to introduce Peggy.

2. Radio Frequency Identification (RFID) Task Force

Commissioner Gerich reported on a tour of the Santa Clara Library conveyor belt system currently in operation.

3. Library Commissioner Vacancy

Staff announced that the City has filled a Library Commission vacancy with Darwin Poulos. Darwin is an engineer and photographer. Darwin's first commission meeting will be December 7th.

4. Woodland Library Building

Cheryl Houts has reported poor conditions at the Woodland Library facility including sewer, plumbing and the exterior siding. The Library Commission has decided that it needs to write a letter to the city sighting existing problems and the need for repairs.

5. Vice-Chair Iskow postponed her report on City vs. County-run/owned Library.

DISCUSSION AND ITEMS OF INTEREST

Commission reviewed annual report written by Chairperson Thurber, which will be presented at next month's meeting. Commissioners are to get back to Chairperson Thurber by November 20th with corrections or changes to the annual report.

Library Conference

Commissioner Takle Quinn and Commissioner McNulty Winkler are interested in attending the conference and will register for it.

FUTURE AGENDA ITEMS

ADJOURNMENT - Meeting was adjourned at 6:25 p.m.

Respectfully Submitted by

Peggy Ford, Recreation Supervisor Liaison to the Library Commission